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REGIONAL OFFICE FOR EUROPE
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ЕВРОПЕЙСКОЕ РЕГИОНАЛЬНОЕ БЮРО

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Our reference:	EVIPNet	Your reference:
Notre référence:		Votre référence:
Unser Zeichen:		Ihr Zeichen:
См. наш номер:		На Ваш номер:

Date: 17 January 2020

Ms Ketevan Goginashvili
Chief Specialist
Health Care Policy Division
Ministry of Internally Displaced Persons
From Occupied Territories, Labour, Health
and Social Affairs
Tbilisi
Georgia

Dear Ms Goginashvili,

Evidence-informed Policy Network (EVIPNet) Europe Multicountry Meeting for Eastern Europe and Central Asia on using research evidence for policy-making, Bishkek, Kyrgyzstan, 18-20 February 2020

I am pleased that you have been nominated by your Government to participate in the above-mentioned meeting.

An outline of the Scope and Purpose and Information Circular of the meeting are enclosed to this letter.

All invited participants have been nominated due to their substantial involvement and experience in health systems research and/or policy-making. They serve as knowledge brokers bringing the research and policy communities together and have the capacity of taking on an active role in EVIPNet Europe. Based on the skills and knowledge transferred during this event, participants are expected to continue promoting evidence-informed policy-making at national and regional levels.

In preparation for this meeting and the interactive sessions, you will receive preparatory tasks in advance, which shall be returned by **10 February 2020** to Ms Tanja Kuchenmüller, Unit Leader, Knowledge Management, Evidence and Research for Policy-making (euevipnet@who.int).

Please be informed that, in addition to the above-mentioned meeting, a pre-workshop will be held on 17 February 2019 at 17:00-18:00. More information on this will follow separately. When planning your travel, please secure that you will be able to attend the pre-workshop.

The working languages will be English and Russian and simultaneous interpretation will be provided.

Regarding the accommodation, including breakfast, this will be booked for you at

Park Hotel Bishkek

where also the meeting will take place. For further information about the hotel and travel arrangements, please look for more detailed information in the attached Information Circular.

If you need a **visa** to enter Kyrgyzstan, please send scanned copy of your passport details as soon as possible to Ms Anne-Birgitte Gradman (gradmana@who.int), who will issue and endorse a letter of guarantee required for the visa application.. For further information on visa requirements, please access the below link: http://evisa.e-gov.kg/get_information.php?lng=en

This office will cover costs of travel, accommodation and meals during the meeting period.

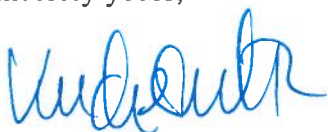
The World Health Organization will not be held liable for any claim resulting from death, injury, sickness or disability and you will be responsible for payment of charges for excess baggage, baggage insurance, airport taxes and incidental expenses.

A registration form is enclosed. I would be grateful if you could kindly complete and return this to Ms Anne-Birgitte Gradman by **31 January 2020**. You will receive the details about the administrative and practical arrangements for the meeting in due course.

If you have any technical queries in relation with the meeting, please get in contact with Mr Akbar Suvanbekov (suvanbekova@who.int).

I look forward to welcoming you to a fruitful meeting in Bishkek, Kyrgyzstan.

Sincerely yours,



Tanja Kuchenmüller
Unit leader
Knowledge Management, Evidence and Research for Policy-Making
Division of Information, Evidence, Research and Innovation

Encls:

Scope and purpose
Declaration of Interest
Registration form
Information Circular
Carlson Wagonlit form
Travel Instructions

Copy for information to:

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